

**Charter Township of Canton
Board Proceedings – August 24, 2021**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, August 24, 2021 virtually. Supervisor Graham-Hudak called the meeting to order at 7:02 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist,
Sneideman, (all stated their location as Canton Township)
Members Absent: Slavens
Staff Present: Director Baugh, Director Stoecklein, Director Hohenberger,
Director Trumbull, Planner Sloan

Adoption of Agenda:

Motion by Siegrist, supported by Sneideman to adopt the agenda as amended adding item G-15. Motion carried unanimously by all members present.

Approval of Minutes:

Motion by Siegrist supported by Sneideman to approve the August 10, 2021 Board minutes as presented. Motion carried unanimously by all members present.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Siegrist supported by Foster to approve the payment of bills as presented. Motion carried unanimously by all members present.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF August 24, 2021		
101	GENERAL FUND	849,209.20
204	ROADS FUND	195,392.69
206	FIRE FUND	1,541,561.87
207	POLICE FUND	326,632.02
208	SUMMIT OPERATING (General)	39,864.35
219	STREET LIGHTING	20,970.02
230	CABLE TV FUND	10,672.46
246	TWP (COMMUNITY) IMPROVEMENT	15,856.00
248	DDA - CANTON	78,055.62
261	E-911 UTILITY	3,369.50
265	ORGANIZED CRIME - DRUG ENFORCEMENT	1,253.93
274	CDBG	0.00
276	NSP GRANTS FUND	0.00

401	CAP PROJ - ENERGY PROJECT	279,327.20
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	40,865.89
592	WATER & SEWER FUND	1,208,559.59
596	SOLID WASTE	2,104.44
661	FLEET	38,405.98
701	TRUST & AGENCY FUND	4,636.50
702	CUSTODIAL FUND	5,952.00
736	POST EMPLOYMENT BENEFITS	221,686.69
852	SPECIAL ASSESSMENT DEBT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE FUND	0.00
TOTAL - ALL FUNDS		4,884,375.95

Presentation:

1) Intern Presentations

- a) Planning
- b) Supervisor
- c) Engineering

2) American Rescue Plan Act

Presented by Director Trumbull

Item C-1. Consider Approval of Request for Resolution to Recognize “EDF Parent Booster” as a Nonprofit in the Community for Purpose of Making an Application for a “Charitable Gaming License” to the Bureau of State Lottery

Motion by Siegrist, supported by Borninski to approve the resolution for the “EDF Parent Booster”, 9654 Shearson Ct, Plymouth, MI 48170 fundraising for the dancers or "Elite Dance Force", 8150 Rhonda Dr., Canton, MI 48187 to be recognized as a non-profit organization for the purpose of obtaining a charitable gaming license. Motion carried unanimously by all members present.

Item C-2. Consider Authorization of Permit for 2021 Township Fireworks Display

Motion by Siegrist, supported by Borninski to authorize the Canton Township Clerk to sign the permit for ACE Pyro, LLC, authorizing their permission to possess, transport and display fireworks at Canton’s Heritage Park on September 24, 2021 (alternate rain date September 25, 2021). Motion carried unanimously.

Item C-3. Consider Approving Payment of the 2021-22 Licensing and Support Renewal for the Priority Dispatch Sy

Motion by Siegrist, supported by Borninski to approve the payment of the 2021-22 annual licensing and support renewal for the Priority Medical Dispatch System in the amount of \$10,240, to Priority Dispatch Corporation. Motion carried unanimously by all members present.

Item C-4. Consider Approving the Annual Licensing Renewal of Power DMS

Motion by Siegrist, supported by Borninski to approve the annual licensing renewal of Power DMS for Police and Fire, in the amount of \$11,785.72, utilizing funds in the Police and Fire Professional & Contracted Services Account. Motion carried unanimously by all members present.

Item C-5. Consider the Purchase of a One-Year Extended Warranty for 800 MHz Radios

Motion by Siegrist, supported by Borninski to approve the purchase of a one-year extended warranty for Motorola 800 MHz mobile and portable radios in the amount of \$18,851.50, from ComSource Inc., 41271 Concept Drive, Plymouth, Michigan, the local authorized repair vendor of Motorola products. Motion carried unanimously by all members present.

Item G-1. Consider Approval of Site Plan for Automobile Wash Establishment (Quick Pass Car Wash) for Canton Crossings

Motion by Siegrist, supported by Sneiderman to approve Canton Township to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Site Plan for Canton Crossings Automobile Wash Establishment

WHEREAS, the Project Sponsor has requested site plan approval for an automobile wash establishment use on the north side of Michigan Ave., between Canton Center Rd. and Old Canton Center Rd.; and

WHEREAS, the Planning Commission reviewed the site plan for Canton Crossings Car Wash and voted 7-1 to recommend approval of the site plan, with conditions, as the site plan is consistent with the approved Special Land Use Plan and meets the requirements of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for an automobile wash establishment on parcel no. 71-129-99-0002-710 as proposed in the plan documents, subject to the conditions recommended by the Planning Commission and all applicable State, County, and Township requirements.

Motion carried unanimously by all members present.

Item G-2. Consider Final Approval of the Monark Grove Planned Development District

Motion by Siegrist, supported by Sneiderman to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Final Planned Development District for Monark Grove

WHEREAS, the Project Sponsor has requested final approval of a Planned Development District for Monark Grove, located at the southwest corner of Ford Rd. and Gorman Rd. which is located between Beck Rd. and Canton Center Rd.; and,

WHEREAS, the Planning Commission reviewed the Final Planned Development Plan and Planned Development Agreement, and voted 7-0 to recommend approval of the request, as it meets the criteria for a Planned Development and results in definite benefits to the community;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Monark Grove Final Planned Development District on tax parcel nos. : 062-99-0004-000, 062-99-0005-000, 036-01-0003-003, 036-01-0003-005, 036-01-0003-006, 036-01-0004-001, 036-01-0004-002, and 036-01-0005-000, as proposed in the Planned Development Agreement and plan documents, subject to the requirements of Wayne County and MDOT being satisfied, that the PD Agreement address how the definite benefits will be completed to the satisfaction of the Township Attorney and Township Engineer, and that the building architecture meet the requirements of the Zoning Ordinance for 50% masonry.

Motion carried 5 to 1 with Borninski voting against.

Item G-3. Consider Approval for a Purchase Order for Additional Costs for the Emergency Underground Line Service Repair at Heritage Park in May

Motion by Siegrist, supported by Borninski approve a purchase order to Utilities Instrumentation Service 2290 Bishop Circle East, Dexter MI 48130 in the amount of \$2,562.70 for the additional cost of repair of underground service lines in Heritage Park to be paid from the Community Improvement Fund 246-750-970.0020. Motion carried unanimously by all members present.

Item G-4. Consider Approval of 2021 Budget Adjustments

Motion by Siegrist, supported by Sneiderman to approve the attached listing of budget adjustments to the 2021 budget. Motion carried unanimously by all members present.

Item G-5. Consider Approval for a Purchase Order Increase to Harrell's LLC for Grounds Treatment at Pheasant Run Golf Club

Motion by Siegrist, supported by Sneiderman to increase to PO #2021-00000690 in the amount of \$9,000 for the grounds treatments at Pheasant Run Golf Club to Harrell's LLC, P.O. Box 935358, Atlanta, GA 31193 to be paid from Account #584-773-57.930_0070 Maintenance and Repair Grounds. Motion carried unanimously by all members present.

Item G-6. Consider Accepting a FEMA Assistance to Firefighters Grant for the Purchase of Firefighter Physicals and Cancer Screenings and an Associated Amendment to the 2021 Fire Budget

Motion by Siegrist, supported by Borninski to approve accepting the FEMA Assistance to Firefighters Grant for Firefighter Physicals and Cancer Screenings, in the overall project amount of \$142,080, and to approve the below 2021 Fire Budget Amendment associated with this grant award:

Increase 2021 Fire Revenues:

206-000-501	Federal Grants	\$76,500
206-000-695	Fund Balance Appropriation	\$8,500

Increase 2021 Fire Appropriations:

206-336-50.871	Employee Exams	\$85,000
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Motion carried unanimously by all members present.

Item G-7. Consider Approving the Purchase of Cabinets and Furniture for the Training Room at Fire Station #1

Motion by Siegrist, supported by Borninski to approve the purchase of cabinets and furniture from Kentwood Office Furniture, the Township's current contracted furniture vendor, in the amount of \$12,144.06, utilizing funds budgeted in the 2021 Fire Capital Outlay Buildings & Improvements Motion carried unanimously by all members present.

Item G-8. Consider Approving the Purchase of Audio-Visual Training Equipment for Fire Station #1

Motion by Siegrist, supported by Sneiderman to approve the purchase of audio-visual training equipment from Metro Detroit Integrated Systems, in the amount of \$15,681.05, utilizing funds budgeted in the 2021 Fire Capital Outlay Computers & Equipment Account. Motion carried unanimously by all members present.

Item G-9. Consider Approving a Request for Participation in FARO Technologies Certified Training Course

Motion by Siegrist, supported by Borninski to approve the request for two officers to participate in the FARO Technologies Certified Training Course, in the amount of \$17,336, (utilizing the by one, get one free offer) from the 2021 Police Training Account. Motion carried unanimously by all members present.

Item G-10. Consider sale of Canton property and authorize Supervisor Graham-Hudak to sign all documents necessary to close on the sale.

Motion by Siegrist, supported by Sneiderman to move that Canton accept the Letter of Intent from Maria Harshe and authorize Supervisor Graham-Hudak to sign the formal Purchase Agreement and any other documents necessary to complete the sale of the parcel located on the southwest corner of

Michigan and Beck. Motion by Siegrist, supported by Borninski to table the motion. Motion carried unanimously by all members present.

Item G-11. Consider Approval for Deputy Supervisor employment contract

Motion by Siegrist, supported by Sneiderman to approve the employment contract for the Deputy Supervisor. Motion carried unanimously by all members present.

Item G-12. Consider Approval for creation of IT Department and for IT Director position

Motion by Siegrist, supported by Sneiderman to approve the creation of a standalone IT department upon the hiring of the IT Director. Motion carried unanimously by all members present.

Motion by Siegrist, supported by Sneiderman to approve the position of IT Director, and authorize the starting salary within the estimated based upon the minimum and maximum of grade 13 of the 2021 non-union classified employee salary grade system in the Merit Policy, including all applicable payroll taxes, and estimates for fringe benefits based upon family coverage. The range approved is estimated between \$120,000 and \$224,000. Motion carried unanimously by all members present.

Motion by Siegrist, supported by Sneiderman to approve the following budget amendment based on the estimation provided by Novak/Raftelis for the salary and fringe benefits for this position, prorated for the remainder of 2021:

Increase Expenditures:		
101-228.703_0010	Salaries and Wages Full-Time	\$10,000
101-171.724_xxxx	Fringe Benefits – Various	\$5,000
Increase Revenue:		
101-000.695	Fund Balance Appropriation	\$15,000

Motion carried unanimously by all members present.

Item G-13. Consider Approval for the creation of a Municipal Services (MSD) Deputy Director

Motion by Siegrist, supported by Borninski to approve the position of Municipal Services Deputy Director, and authorize the starting salary and benefits to be estimated based upon the minimum and maximum of grade 11 of the 2021 non-union classified employee salary grade system in the Merit Policy, including all applicable payroll taxes, and estimates for fringe benefits based upon family coverage. The range approved is estimated between \$107,000 and \$196,000. Motion carried unanimously by all members present.

Motion by Siegrist, supported by Borninski to approve the following budget amendment based on the estimation provided by Novak/Raftelis for the salary and fringe benefits for this position, prorated for the remainder of 2021:

Increase Expenditures:		
101-440.703_0010	Salaries and Wages Full-Time	\$30,000
101-171.724_xxxx	Fringe Benefits – Various	\$10,000

Increase Revenue:
101-000.695 Fund Balance Appropriation \$40,000

Motion carried unanimously by all members present.

Item G-14. Consider Approving Additional Services to the Phase II Contract for Architectural & Engineering Services for Renovations to the Public Safety Headquarters Building and Associated Amendments to the 2021 Police and Fire Budgets

Motion by Siegrist, supported by Sneideman to approve the proposal from Partners in Architecture for additional A/E Services for full replacement of the HVAC system in the Public Safety Headquarters Building in the amount of \$58,500; Motion carried unanimously by all members present.

Motion by Siegrist, supported by Borninski to approve the below associated amendments to the 2021 Police and Fire Budgets.

Increase 2021 Revenues:
207-000-695 Police Fund Balance Appropriation \$43,500
206-000.695 Fire Fund Balance Appropriation \$15,000

Increase Appropriations:
207-301-50.801_0500 Police Professional & Contractual Services \$43,500
206-336-50.801_0050 Fire Professional & Contractual Services \$15,000

Motion carried unanimously by all members present.

Item G-15. Consider Waiving the Formal Bidding Process and Approve the Installation of Temporary Fencing Around the Public Safety Generator and Cell Tower

Motion by Siegrist, supported by Borninski to approve waiving the formal bidding process and approve the installation of temporary fencing around the Public Safety generator and cell tower by AM Higley, in the amount of \$18,329.83. Motion carried unanimously by all members present.

Additional Public comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn the meeting at 9:39 p.m. Motion carried unanimously by all members present.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor